

## Policy AA-32 Verification of Registration – RN and RN(NP)

<b>Approved By</b>	CEO/Registrar	<b>Review Frequency</b>	Every Five Years
<b>Approval Date</b>	November 12, 2025	<b>Date Reviewed/Revised</b>	N/A

### Rationale:

Verification of registration documents confirm that an applicant has been registered with another regulatory body –whether in another country, province or state (referred to as jurisdictions). These documents provide essential information about the applicant, including whether they are in good standing, any conditions attached to their registration, and any history on disciplinary action.

Verification of registration documents provide required regulatory information that might not otherwise be available, such as through public directories, for example. This information may affect the applicant's eligibility for registration or their certificate of practice with the College.

### Purpose:

To define the requirements for applicants seeking a Registered Nurse (RN) or a Registered Nurse, Nurse Practitioner (RN(NP)) certificate of practice regarding verification of prior registrations with other regulatory bodies.

### Authority:

Under section 2.6(1) of the College of Registered Nurses of Manitoba General Regulation (General Regulation), applicants must provide evidence of good standing in each jurisdiction (in Canada or elsewhere) where they have been registered to practice any health profession, including nursing, within the past seven years.

Under section 2.7(3)(a) of the General Regulation, internationally educated applicants must establish that they were registered in good standing in the jurisdiction in which they completed their nursing education program.

## Policy:

### **General Requirement for RN and RN(NP) applicants (Canadian\* and Internationally Educated Nurses\*\*):**

- Applicants must provide verification of registration status in each jurisdiction where they have been registered to practice any health profession within the past seven years.
- Regulatory bodies must complete a verification of registration form and return it directly to the College.
- Verification of registration forms remain valid for one year from the date of issue or until the registration expiry date, whichever is sooner.
- **\*Canadian** applicants are individuals who completed a nursing education program in Canada or who have previously held registration as an RN in Canada.
- **\*\*Internationally educated applicants** are individuals who completed a nursing education program outside of Canada and have never been registered as an RN in Canada.

### **Additional Requirements for Internationally Educated Nurses – RNs and RN(NP)s:**

- If the applicant's initial registration following basic nursing education expired more than seven years ago, this initial verification of that registration is also required based on the General Regulation.
- Some educational credentialing assessment services (e.g. NNAS) collect both initial and current verification of registration documents from applicants. If an applicant uses this service and it has already collected these documents, the applicant only needs to arrange for any outstanding verifications to be submitted to the College. If the educational credentialing assessment service does not collect these documents, the applicant will need to arrange to have them submitted directly to the College by the regulators.
- **Conditional registration:**
  - The College may grant conditional registration once verification of registration documents from the past **five years** are received.
  - In this case, the applicant must enter into a registration undertaking and ensure that the College receives any remaining verification of registration documents (from between **five and seven years** ago) within three months of the date of their RN certificate of practice being approved.
  - **Exception:** the College may not grant conditional registration if an applicant's registration history is unclear or if there are concerns about their registration status in cases where their previous registration expired.

**US Expedited Registration Pathway Applicants – RN and RN(NP)s:**

- Verification of registration documents are required for all registrations held within the past seven years.
- The College will use the nursys.com website portal to verify any current and expired US nursing license(s) as part of the initial registration process and will accept verification of registration documents up to three months following registration.
- In cases where the nursys.com website portal does not provide information relating to an applicant's license, verification of registration documents must be provided to the College prior to registration being approved.
- Applicants must also submit verification of registration documents for any licenses held in other countries within the past seven years. These must be received before registration is approved.

Please see the [Internationally Educated Nurse Handbook](#) for more information on the US expedited registration pathway for RNs.